

Dublin Technology Center

Professional Development

Elgg: Updating your Profile and Avatar

To create or update your profile in Elgg choose the **Profile icon** in the toolbar and choose either **Edit Avatar** or **Edit Profile** on that page. An avatar is an online, graphical representation of yourself. It can be a photo, a picture of something that you are a *fan* of (Brutus, your pet, etc.) or you can create an avatar from a number of sites online - Try <http://pickaface.net> as one source. Your profile is simply a few sentences about you.



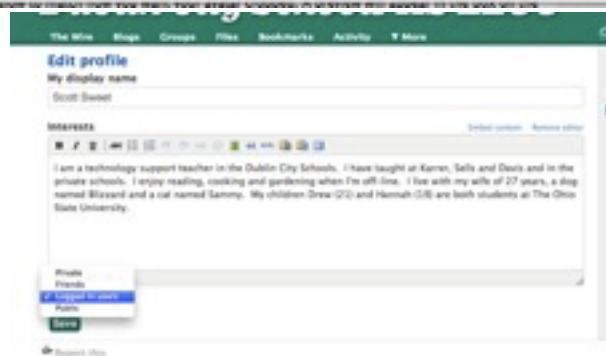
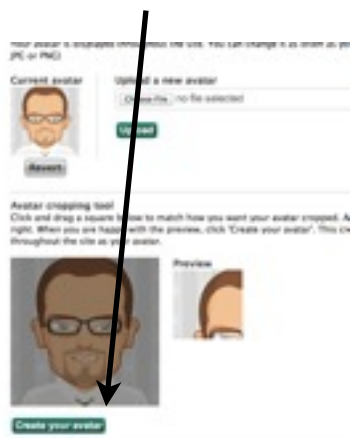
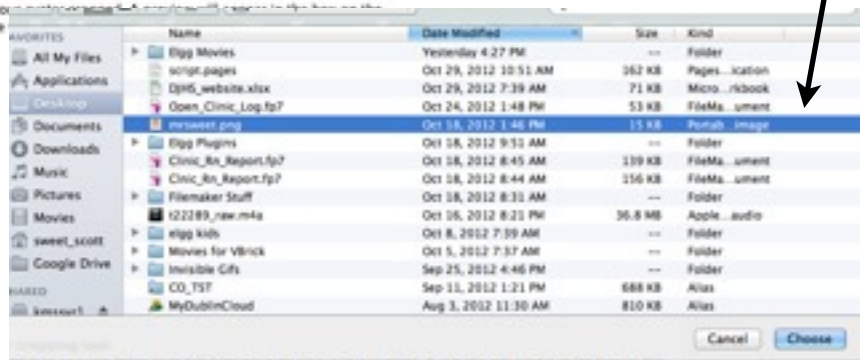
Your avatar is displayed throughout the site. You can change it as often as you'd like. (File formats accepted: GIF, JPG or PNG)



To create your avatar, choose **Edit Avatar** then click the **Choose File** button. Navigate to where you have saved your picture. Once you have done that choose **Upload**.

Avatar cropping tool
Click and drag a square below to match how you want your avatar. When you are happy with the preview, click 'Create' throughout the site as your avatar.

Once you have uploaded you may need to crop your avatar in the **Cropping Window**. Once you have it is the way you like it, choose **Create your avatar**.



Edit Profile: Choose **Edit Profile** from the previous window. Type in a few sentences about yourself. Use this as a teachable moment about how much personal information you want to put into an *online* profile. Click **Save** when you are done.