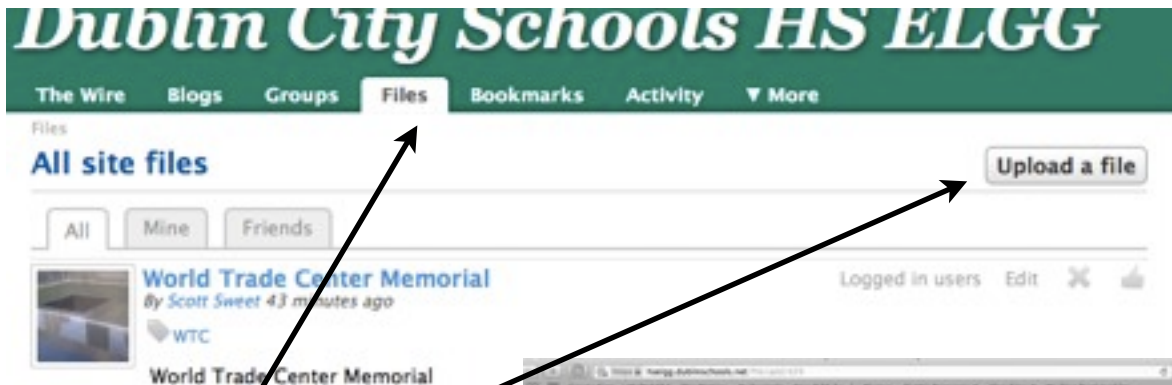


Dublin Technology Center

Professional Development

Adding Files to Elgg

You can add many types of files in Elgg. At this point, only pictures can be embedded into Elgg components (pages, blogs, discussions, etc.) In this example a picture is being uploaded. The process works the same for video, pictures, and documents (PDF).



Uploading Files

1. Go to the **Files** tab and click on **Upload a file**.
2. Click **Choose file** and navigate to the file. Click on the file and click **Choose**.
3. Give your file a title, description, tags and determine the viewing privileges.
4. Your file will now show up in the **Files Section**.

